



## 2020 Middle and Senior School Texts and Stationery Information

Campion Education (Aust) Pty Ltd is Woodcroft College's official supplier of texts and stationery to the Middle and Senior Schools.

All Stationery orders are on-line (no hard copies provided).

### Ordering

Orders are placed online through the direct link on the College Website or; on the Campion website: [www.campion.com.au](http://www.campion.com.au)

- Online ordering for Parents & Students, Order here;
- Select either:
  - create new account
  - use already created account or;
  - continue without an account
- Select state (SA)
- Search – Woodcroft College
- Enter Resource Code: **6JTX**
- Select year level resource list
- Select items
- Select delivery option
- Complete – Parent/Guardian details
  - Delivery address
  - Student details
- Review and Payment

All orders must be placed by **Monday 9 December (Term 4/Week 9)**.

### Prepaid orders

All orders must be prepaid by credit card (Visa or Mastercard).

### Deliveries

- All prepaid orders will be delivered to home address by courier, approximately 2 weeks before school commences.
- Delivery can also be made to an alternative address if you are away (e.g. grandparents, neighbour).
- If a business address delivery is required, Campion Education will request the parent name and work/office address or post office box (if applicable), telephone number and email address.

If no-one is available to receive delivery, notification will be left for collection at a Post Office.

### Follow-up Inquiries – Term 1, 2020

Staff from Campion Education will be in attendance at the College for any follow-up inquiries, refunds or supplementary orders on Wednesday 29 January (9.30 am - 11.00 am).

Refunds of new, unmarked textbooks (no longer required) can be made (with invoice) up to two weeks after the purchase date.

Follow-up inquiries will take place in the Lower Meeting Room (next to Junior School Reception Office).

Students are responsible for the care and appearance of their texts and stationery. If unsure about covering requirements, students should check with their tutor during Week 1 of Term 1, 2020.

For all inquiries after orders have been placed, contact Campion Education:

- Telephone: 08 8337 4544
- Email: [saleshectorville@campion.com.au](mailto:saleshectorville@campion.com.au)



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